



Becoming a More Effective Teacher Association/Union Representative: Understanding Your Role

EDUO 9904 - 1 Semester Credit/Unit

Instructors – Kathy Vining & Marlene Grueber

kvining@dominicancaonline.com mgrueber@dominicancaonline.com

Syllabus

Note: This is a Public syllabus of the course. For a fully detailed syllabus, please email the instructor.

Course Overview

Welcome to **EDUO 9904 Understanding Your Role**. This class was created as part of a three course series entitled **Becoming a More Effective Teacher Association/Union Representative**. The three courses in this series are:

- **EDUO 9904 Becoming a More Effective Teacher Association/Union Representative: Understanding your Role**
- **EDUO 9905 Becoming a More Effective Teacher Association/Union Representative: Working Effectively With Teachers and School Administrators**
- **EDUO 9906 Becoming a More Effective Teacher Association/Union Representative: Building Relationships with District Personnel and the Community**

This series is designed to help Association/Union representatives develop the skills needed to become an effective leader in their assigned role. The content learned in this series, **Becoming a More Effective Teacher Association/Union Representative**, will help representatives understand their role, become a support for teachers in their building, and discover ways to work in partnership with their school, district and the community.

Although **Understanding Your Role**, is **NOT** a prerequisite for the other two courses, it does provide a foundation for them.

Course Objectives

In this course participants will have an opportunity to:

1. Understand their role as a **Teacher Association/Union Representative**.
2. Attend **Teacher Association/Union Representative** meetings for collaboration and discussion of relevant topics related to their role.
3. Read and understand the Collective Bargaining Agreement/Teacher Contract.

4. Read articles related to their role as Teacher Association/Union Representatives & The Collective Bargaining Agreement.
5. Write a 3-4 page reflection of your year as a **Teacher Association/Union Representative**.

Course Relation to Professional Standards

This course aligns to the National Board for Professional Teaching Standards

TEACHERS THINK SYSTEMATICALLY ABOUT THEIR PRACTICE AND LEARN FROM EXPERIENCE.

- a) Teachers Make Difficult Choices That Test Their Professional Judgment
- b) Teachers Use Feedback and Research to Improve Their Practice and Positively Impact Student Learning

TEACHERS ARE MEMBERS OF LEARNING COMMUNITIES.

- a) Teachers are responsible for managing and monitoring student learning.
- b) Teachers think systematically about their practice and learn from experience.

How to Submit Coursework

Preparation: Prepare assignments in either Word or PDF formatting. Mac users of Page can save their work as a Word file. Make sure you place your full name, course number and assignment number at the top of each page. **Place all assignments into ONE document and submit when your school year is done.**

Document titles: Title/number each of your assignments to correspond with the syllabus

Place the completed document in the Dropbox found on the course Moodle page. You will receive feedback from your instructor.

Your completed assignments for this course are submitted to the instructors for review. You will receive feedback from your instructors within 2-5 days indicating successful completion of the assignment or the need for revision. You will receive a final course grade.

Grading rubrics for written projects and for presentation projects are found in this document.

Course Assignments

1. Before you begin this class

Prior to reading the material for this class and completing assignments, please respond to the following: Think about your role as a **Teacher Association/Union Representative**. Write a 1-page reflection including the following topics:

- What do you believe your role includes as a **Teacher Association/Union Representative**?
- What do you hope to accomplish this school year in your role as **Teacher Association/Union Representative**?

*****Submit your 1-page reflection at the end of this course.**

2. Attend district Teacher Association/Union Representative meetings

- Attend your district **Teacher Association/Union Representative** meetings.
- Keep a log/journal of your meetings. In your log/journal,

*****Submit this log/journal at the end of this course.**

3. Read the two following documents/articles regarding 1)your role as a Teacher Association/Union Representative (2) Collective Bargaining Information.

- Microsoft Word - AR Role Responsibility.DOC (seattlewea.org)

Now that you have read the two articles/PowerPoints, write a 2-3 page summary of what you learned and how the information you learned will support you in your role as **Teacher Association/Union Representative**.

*****Submit this 2-3 page reflection at the end of this course.**

4. Read and Understand your Collective Bargaining Agreement/Teacher Contract.

- Read your district's Collective Bargaining Agreement or Teacher's Contract.
- Create a one-page reflection of how you will ensure districts/schools are following the agreement/contract. What would you do if you found a violation of the agreement or contract?

*****Submit your list and 1-page reflection at the end of this course.**

5. Reflect on your year as a Teacher Association/Union Representative

Now that you have completed a year as a **Teacher Association/Union Representative**, write a 2-3 page reflection of your experience, focusing on the following topics:

- What did your role as a **Teacher Association/Union Representative** involve?
- Did your experience as a **Teacher Association/Union Representative** mirror your thinking in Assignment #1 of this course?
- What was your greatest accomplishment this year as a **Teacher Association/Union Representative**?

*****Submit your 3-4 page reflection at the end of this course.**

Course Assessment Rubric

<p style="text-align: center;">EXCELLENT Meets or Exceeds Course Objectives: A to A-</p>	<p style="text-align: center;">ACCEPTABLE Majority of Work Meets Course Objectives; B+ to B-</p>	<p style="text-align: center;">NOT ACCEPTABLE Needs Considerable Improvement: Resubmit Work Suggested: C or below</p>
Shows exemplary understanding of his or her role as a Teacher Association/Union Representative	Shows basic understanding of his or her role as a Teacher Association/Union Representative	Needs more time to develop an understanding of his or her role as a Teacher Association/Union Representative
Shows exemplary application of new knowledge evidenced by the assigned written reflections based on understanding of the Collective Bargaining Agreement/Teacher Contract, leadership meetings, and their role as a Teacher Association/Union Representative	Shows basic application of new knowledge evidenced by the assigned written reflections based on understanding of the Collective Bargaining Agreement/Teacher Contract, leadership meetings, and their role as a Teacher Association/Union Representative	Needs more time to develop the application of new knowledge evidenced by the assigned written reflections based on understanding of the Collective Bargaining Agreement/Teacher Contract, leadership meetings, and their role as a Teacher Association/Union Representative
Organized very well. Work is original, clearly labeled and related to the corresponding assignment.	Organized fairly well. Work is original and loosely related to corresponding assignment. Is generally organized and labeled.	Organized poorly. Not all work is original and is not related to corresponding assignment. Shows little or no organization and assignments are poorly labeled
Assignment content is thorough and well done. Written work is self-reflective and shows a progressive understanding of the role of a Teacher Association/Union Representative	Assignment content is acceptable. Written work is somewhat self-reflective and shows some progressive understanding of the role of a Teacher Association/Union Representative	Assignment content is incomplete and or not well done. Written work is not self-reflective and shows little or no progressive understanding of the role of a Teacher Association/Union Representative
Free of spelling and grammatical errors. Assignments are word processed using standard 12pt font. Presentation is neat with good use of white space and margins.	Has some spelling and grammatical errors. Assignments are word processed using standard 12pt font. Presentation is acceptable and makes good use of white space and margins	Has many spelling and grammatical errors. Assignments are not word processed does not use standard 12pt font. Presentation is not formatted well and does not make good use of white space and margins